



INTERNATIONAL  
OLIVE  
COUNCIL

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**CALL FOR THE COLLABORATION OF PUBLIC OR PRIVATE BODIES AND/OR ENTITIES,  
WHETHER NATIONAL OR INTERNATIONAL, AND OF EXPERTS ON THE OLIVE SECTOR  
INTERESTED IN PARTICIPATING IN TRAINING ACTIVITIES AND SPECIFIC OPERATIONS  
OF THE INTERNATIONAL OLIVE COUNCIL**

**1. Purpose**

The International Olive Council (IOC) is seeking the collaboration of public or private bodies and/or entities, whether national, international, intergovernmental, governmental or non-governmental, to update its list of qualified technical officers who fulfil the necessary requirements to be considered experts on the olive sector and to undertake training missions and specific operations included in the technical cooperation activities of the IOC.

Experts on the olive sector are also invited to express interest in participating in training missions and specific operations featured in IOC technical cooperation activities.

Such expression of interest represents no obligation on the part of the IOC or of the bodies and/or entities or experts until a formal commitment is established.

Interested parties should also be aware that the IOC may exclude experts from participating.

**2. Requirements**

Public or private bodies and/or entities and experts interested in collaborating with the IOC should submit the detailed curriculum vitae of any potential experts **by 15 March 2010**. Cvs should be addressed to the IOC, if possible by e-mail to [iooc@internationaloliveoil.org](mailto:iooc@internationaloliveoil.org) stating "**Experts to undertake training missions and specific operations included in IOC technical cooperation activities**" in the subject title.

Proposals may also be sent (the above subject title must likewise be stated) to the IOC headquarters:

- By fax to +34-915631263
- By post to IOC, Principe de Vergara, 154, 28002 Madrid, Spain

A minimum of five (5) years' experience as an expert on the olive sector is required.



The CV of potential experts must include the following at least:

1. Full name
2. Full address stating city/state/province/country
3. Telephone number and e-mail
4. Tax identification number/passport number, date of birth and nationality
5. Area of specialisation
6. Current professional data: company/institution, job, duties, etc
7. Previous work experience: companies/institutions, job, duties, etc
8. Qualifications: title/course, university/centre, date, etc
9. Knowledge of languages

### **3. Aim of activities**

Training activities and specific operations encompass:

- refresher and training courses at various levels for technicians in the olive sector, particularly those from Members that are developing countries
- transfer of technologies to Members that are developing countries from Members highly advanced in olive cultivation, olive oil extraction and table olive processing techniques
- technical cooperation providing Members with the services of consultants and experts
- participation in general or scientific-technical meetings
- environmental and ecological aspects of all stages of olive and olive oil production

These may be organised as:

- specific studies and operations
- international seminars and meetings
- activities relating to inter-Member technical cooperation in olive cultivation, olive oil extraction and table olive processing, including action within the framework of interregional or regional planning
- bilateral or multilateral cooperation

These activities are designed to achieve the general objectives laid down in article 1 of the International Agreement on Olive Oil and Table Olives, 2005 (January 2010 update), which aim in particular:

- To foster international cooperation for the integrated, sustainable development of world olive growing
- To foster the coordination of production, industrialisation, storage and marketing policies for olive oils, olive-pomace oils and table olives



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- To foster the transfer of technology and training activities in the olive products sector with the aim, *inter alia*, of modernising olive growing and the olive products industry and of improving the quality of production
- To further the efforts made and steps taken to improve and draw notice to product quality
- To further the efforts made and steps taken to improve the interaction between olive growing and the environment, particularly with a view to protecting and conserving the environment
- To examine and foster the integral utilisation of the products derived from the olive tree
- To conduct activities for the preservation of the gene sources of olive trees

#### **4. Reimbursement of experts and legal requirements**

After being selected in the appropriate internal process of the IOC, experts will be included in the list drawn up by the IOC.

If experts are needed for the performance of an activity, they will receive a letter from the IOC Executive Secretariat enquiring whether they are interested in participating in a specific mission. After expressing interest, they will receive a template legal commitment and covering letter specifying the amount and details concerned. This legal commitment should be signed and returned to the IOC.

As a rule, experts will receive daily allowances for the missions they undertake according to the same criteria as those applied to IOC officials. The rules applicable to travel by experts are the same as those applied to IOC officials except for those cases and aspects duly specified.

Where experts' fees are concerned, the IOC Executive Director sets the general amount of such fees at the start of each financial year.

Upon completion of the services provided by the expert (and in any case within 1 month of its completion), the expert issues the pertinent invoice providing the details listed below, together with the corresponding supporting proof (boarding cards, original of the hotel invoice, tickets, ...) and any documents required by the IOC when entrusting the expert with the mission (reports, studies, meeting minutes, etc).



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The invoices submitted by experts must contain the following information:

- Date
- Amount
- Invoice Number
- Particulars of the expert